

## Bringing Communities Back Together Phase 2

### Non-Government Entity Application Form

Our mission at the Asda Foundation is to **Transform Communities and Improve Lives**. Asda Foundation Grants are about bringing people together and improving the lives of those in Asda communities with better facilities and easier access to activities for all ages and abilities.

This application form is for **Non-Government** entities that wish to apply for a Bringing Communities Back Together Asda Foundation grant.

**A summary of key processes is below:**

#### Groups / Charities

- To apply for a grant, fully complete sections 2 to 10 of this form, remembering to include **all** relevant supporting documentation.
- Follow the grant group guidance document on Asda Foundation website to ensure your application meets criteria and is completed fully. Failure to follow the guidance may result in an unsuccessful application.
- **Ensure all Health and Safety guidelines/Government guidelines are adhered to whilst your event is taking place as the Asda Foundation cannot be held responsible for any breaches of Covid regulations that occur as a result of an event funded by an Asda Foundation grant.**
- Submit to the Community Champion (Asda Foundation **do not** accept applications directly from Groups / Charities)

#### For Asda Store Community Champions:

*(Full guidance can be found on One Asda)*

- Check that the form has been fully completed and signed by the group / charity and that all supporting documentation has been received.
- Conduct red flag checklists and assess the application against the grant criteria and your available budget.
- Complete sections 1 and 11 and ensure that yourself and the GSM have signed & dated. NB: Forms should only be signed when the group has fully completed the form and stores are endorsing the application therefore your signatures should always be dated after that of the group.
- Submit to Asda Foundation from your Asda email address. [asdafoundation@asda.co.uk](mailto:asdafoundation@asda.co.uk)

#### Asda Foundation Promise

- Asda Foundation will review the application and aim to communicate the outcome within 6 weeks of receipt from the Community Champion.
- Asda Foundation will communicate with the Community Champion in first instance but may contact the group directly.

**Please note that incomplete applications will be returned as unsuccessful.**

#### Mandatory Information

Please ensure that you have checked your application form before submitting by ensuring that all mandatory questions have been answered and supporting documents have been included.

- The Group/Charity must complete sections 2 to 10

- The Asda Community Champion and GSM must complete sections 1 and 11 ONLY

Asda Foundation do not fund third party grant making organisations. The Grantee must directly deliver the service / activity.

Successful applications will be paid by cheque. Asda Foundation do not pay individuals, cheques are always made payable to the group/charity.

**Section 1 - Contact Details – Asda Store to Complete**

Store Name and Store Number:	Sunnyside Store 6565	Contact Name at Store:	Leah Willis
------------------------------	-------------------------	------------------------	-------------

**Section 2: About your Group – Group to Complete**

Prior to completing this application, please confirm below that you have read the criteria and guidance on how to apply for a grant, available on our website [www.asdafoundation.org](http://www.asdafoundation.org)

Yes       No

Please place a cross in the correct box.

2.1 Your Group Name

Sunnyside Community Crafters
------------------------------

2.2 Please indicate what type of group you are and ensure that you include the relevant documents with your application. Accepted documents are included in the criteria document and noted in the table below.

**All \* sections are mandatory fields**

Type of Group	Yes/No	Documents you <b>MUST</b> include. We cannot process your application without these:	Charity/Company Number
Registered Charity	YES	<ul style="list-style-type: none"> <li>• Governing Documents</li> <li>• Bank Statement</li> </ul>	1234567
Company		<ul style="list-style-type: none"> <li>• Memorandum and Articles</li> <li>• Bank Statement</li> </ul>	*
Community Interest Company CIC		<ul style="list-style-type: none"> <li>• Governing Documents</li> <li>• Bank Statement</li> </ul>	
Unincorporated Club or Association		<ul style="list-style-type: none"> <li>• Constitution or Rules of the Club</li> <li>• Bank Statement</li> </ul>	
Small Community Group		<ul style="list-style-type: none"> <li>• Written Letter confirming the group is not for profit.</li> <li>• Website/Social Media details.</li> <li>• Bank Statement</li> </ul>	

2.3 When was your group established?

Date:	2007
-------	------

2.4 How many people are involved in running the group (numbers)? Please distinguish between paid employees and volunteers.

Our group is run by a group of 6 unpaid volunteers.

2.5 Please describe the purpose and main activity of your group

Our group is based in Sunnyside Town, and we provide cost free craft sessions for member of the community of all ages from 'Painting with Tots' to 'Pensioners who Paint'. Our aim is to bring people together and encourage people to try new activities in a safe and fun way.

2.6 Please explain how Asda and our Community Champion is involved with your group

Most of our members shop at Asda. We have met the Community Champion who told us about the grant.

**Section 3: About the grant – Group to Complete**

3.1 Which grant(s) are you applying for?  
 (Please cross the correct box(es))

- Celebration Event                       Getting Activities Back on Track                       Essentials

Date of Event (if applicable): .....

**Please Note:** Applications can take up to 6 weeks to process from receipt of a complete application form.  
 Please do not apply for events with less than 6 weeks to go.

3.2 Please ensure you have understood the current guidance regarding your planned activities and that they comply with Government Guidelines relating to Covid-19.

**Declaration:**

**On behalf of my group, I agree to ensure appropriate steps are taken in line with government guidelines to comply with Covid-19 health and safety measures and that these guidelines will be reviewed again prior to the group's activity taking place.**

I Agree

3.3 What will you use this money for?  
 (Please describe the activity.)

<b>Celebration Event:</b>	<b>Getting Activities Back on Track:</b>	<b>Essentials:</b>
<p><i>Example: Christmas celebration for a community hub including a meal.</i></p> <p>For our younger artists, we would like to hold a Christmas art party where we will have food and make Christmas decorations out of recycled objects we have been saving. For our older artists, we would like to do a Bingo afternoon with tea/ coffee and Christmas cake.</p>	<p><i>Example: Supplies to re-establish a craft group who haven't been able to meet due to pandemic.</i></p> <p>We will use this money to restock our craft supplies and equipment so that we can hold groups for children over the Christmas holiday period.</p>	<p><i>Example: A homeless charity providing hygiene packs</i></p>

3.4 Please provide a brief list of the item you will purchase to make your activities possible:

Example:

Item	Event Celebration	Getting Activities Back on Track	Essentials
Example: Meal Celebration (items to cook spaghetti Bolognese)	£60.00		
Example: Craft items to make cushions		£75.00	
Example: Gardening tool (spades, rakes etc)		£75.00	
Example: Shampoo & Conditioner (50 sets)			£200.00
Example: Deodorant stick (50)			£100.00
<b>Total</b>	<b>£60.00</b>	<b>£150.00</b>	<b>£300.00</b>

**Please Note:**

- 1) Ensure you include an overview of items requested for all aspects of your activity.
- 2) We do not expect a shopping list, for example onions, mince, pasta, tin tomatoes. Cooking Spaghetti Bolognese is sufficient.

Item	Event Celebration	Getting Activities Back on Track	Essentials
Art Supplies		£150	
Easels and Sewing Equipment		£100	
Bingo Supplies	£50		
Christmas Cakes and Drinks for Bingo afternoon	£100		
Food and drinks for Children's Christmas Celebration (for 25 children)	£150		
<b>Total</b>	<b>£300</b>	<b>£ 250</b>	<b>£</b>

3.5 If your application is successful. State the account name the cheque needs to be made payable to? \*

Sunnyside Community Crafters
------------------------------

**\*Please Note:** applications must include evidence of your groups payee name for the cheque. E.g., Redacted bank statement or paying in slip. **Applications without this evidence will not be processed.**

**Section 4: Impact of the Grant - Group to Complete**

4.1 Please explain how this money will make a positive difference to your group and the local community.

Group:

Our group probably would not be able to continue without extra funding for supplies as we weren't able to fundraise during COVID and we are still catching up. The group means so much to our members – for the older members attending a craft group might be the only interaction they have in a week, and we also pride ourselves with being positive role models to children and the younger generations. We will also try and make an option work for some of our group who wish to continue with shielding.

Community:

With this funding for supplies we can stock ourselves to be able to run even more groups and invite additional members of the community to attend. We are planning to reach out to the those who have been most isolated by COVID and will really benefit from the company and support we can provide.

4.2 Who and how many people will benefit directly from this grant?

Who:

(E.g., Children in group, young families, isolated older people in the community etc)

People of all ages including children and older people in the community.

How many people:

This funding will help over 75 people across our current groups we will hold and more if we can spread out and do more in the community.

### Section 5: Group Financial Information - Group to Complete

5.1 Are there other partners involved in funding this activity or your group?

Yes       No

If you answered **Yes**, then please complete the additional information in the table in section 5.2.  
If you answered **No**, then please proceed to section 6.

5.2

Name of Organisation:	Amount £:	What did you use this money for?	How were the organisation involved with your group?
National Lottery Community Fund	£2000	Annual rent at the Community Centre where we meet	We applied via the National Lottery Community Fund website

### Section 6: Governance Structure - Group to Complete

To help you fill out this section, please ensure you have read the **“Guide to applying for an Asda Foundation Grant”** on [asdafoundation.org](http://asdafoundation.org) for definitions of Government entity and immediate family.

6.1 Do any of your Group’s Directors, Trustees, Committee members, key persons (individuals who would have a significant role in handling the donation processes of the organisation in relation to Asda) and/or their immediate family members have any connections to a Government Entity/Government Official that has decision making power over ASDA or a political candidate running for office?

E.g., If a committee member sits on the local county council, or your local MP is a patron/trustee of your group, answer yes.

Yes       No

If you answered **Yes**, then please fill out the table in 6.2  
If you answered **No**, then please proceed to section 7

6.2 Please list all the Directors, Trustees, committee members and key persons associated with your group:

Name	Year of Birth and Country of Residence	Role within group	Paid role or Volunteer role? (P/V)	Does this person have a connection to a Govt. Entity/official/political candidate as indicated in 6.1? (Y/N)	Please state Govt. Entity/official/political candidate and nature of connection:
Vicky Stocks	1975	Chairwoman	V	Y	Vicky’s husband is a local councillor
James Goodyear	1969	Deputy	V	N	
Tina Higgins	1987	Secretary	V	N	
Darren Jones	1972	Treasurer	V	N	

**Section 7: Previous Grants - Group to Complete**

7.1 Has your group received a grant from Asda Foundation in the past 5 years?

Yes       No

If **yes**, please tell us about the most recent funding you received from Asda Foundation by completing the table.

If **No**, proceed to section 8.

Year	Type of Grant	Amount £:
2019	Green Tokens	£500
2019	Healthy Holidays	£750

**Section 8: Government Connections – Group to Complete**

8.1 Did a Government Official suggest or request that Asda Foundation make the Donation?

Yes       No

If **yes**, provide the name, job title, and affiliated Government Entity of the Government Official who requested that Asda Foundation make the Donation, and explain the details of the request.

If **No**, proceed to Section 9

Karen Davis, our local government counsellor, introduced us to the Community Champion and suggested that we apply for this grant.



## Section 9: Essential Reading – Group to Complete

### Anti-Corruption Due Diligence Process

Before engaging any contractor (including any potential donation recipient) or supplier, ASDA Stores Ltd including its subsidiaries, affiliates and charitable foundation – ASDA Foundation (“ASDA”), conducts due diligence involving the collection of information the specific purpose of which is to assess the risks associated with each potential contractor or supplier (“Candidate”) and determine if such Candidate represents a risk of non-compliance with the, the UK Bribery Act and the anti-corruption laws applicable in the Candidate’s jurisdiction. This due diligence may include carrying out background searches on the Internet or other public sources of information, the accuracy of which we may not be able to confirm, regarding, to the extent permissible under applicable law, criminal or civil litigation or lawsuits, liens, judgments, debarments or other potentially derogatory information relating to the Candidate or to individuals connected with it for purposes of assessing the risk of non-compliance with applicable anti-corruption laws. Other personal information collected may include name, address, year of birth, email address and phone number, and certain sensitive information such as criminal history, ethnicity or political affiliations. Please know that this is our standard review and that nothing is implied by the nature of these questions. At the same time, a reputational review ultimately requires the application of judgment, in light of all available facts, many of which are provided to us on a confidential basis.

For the purposes of this due diligence process, please be advised that the information that will be collected from you and other sources (i.e., by carrying out background searches on the Internet or other public sources of information, including, where permitted by applicable law, public data registries) will be collected and processed by Dun & Bradstreet, Inc., with registered business address at 101 John F. Kennedy Parkway, Short Hills, New Jersey, 07078 USA (hereinafter the “Data Processor”), acting in its exclusive capacity as representative and person in charge of processing such information on behalf of ASDA (hereinafter the “Data Controller”, “we” or “us”), which shall be considered the entity responsible in connection with such information. Where required by applicable law, the in-country address of the Data Controller is provided below. The Data Processor and/or the Data Controller may retain the information they collect for a period of seven (7) years from the date that the Candidate is last retained by ASDA.

#### Data Controller / Data Controller’s Affiliate:

ASDA Stores Ltd -Asda House, South Bank, Great Wilson Street, Leeds, LS11 5AD

#### Data Processor:

Dun & Bradstreet, Inc.

This grant form is used for collecting information only for the purpose of conducting due diligence on behalf of the Data Controller. The Data Controller and the Data Processor do NOT intend to collect, use, review, possess, control, hold or otherwise process any State secret (classified as secret or confidential by the government authorities or applicable laws) or any other kind of information that the Data Controller or Data Processor are not authorized to receive or process in accordance with this Application Consent Form (collectively, “Restricted Information”).

Please do NOT provide any Restricted Information to us when you are answering this questionnaire. If you have disclosed Restricted Information as part of this questionnaire, please inform us immediately and the Data Processor will return or destroy such information in accordance with applicable laws. You will be responsible if you disclose Restricted Information to the Data Controller or the Data Processor. In no event shall the Data Controller or the Data Processor be liable for any direct or indirect damages or legal liability if you provide Restricted Information when using this questionnaire. Furthermore, you shall indemnify the Data Controller and the Data Processor in full for any damages caused by your breach of the above undertakings.

By signing this Grant Form, you are giving your express consent to the collection, use and other processing (e.g., disclosure, transfer and transmission) of business and/or personal information, including information collected from third parties (e.g., by carrying out background searches on the Internet or other public sources of information), for the purposes described above and you are specifically agreeing to the terms of the privacy notice, which you can access here:

<https://www.asda.com/privacy/your-information/supplier>

You are further agreeing to and acknowledging the following statements:

You confirm you have reviewed Asda’s Privacy Notice. You agree and consent to the terms of this Grant Form.

## TERMS AND CONDITIONS FOR A GRANT TO an NGO

### 1. INTERPRETATION

In these Terms and Conditions: -

**"Anti-Corruption Policy"** means the Asda Stores Ltd Anti-Corruption Policy adopted by The Asda Foundation and available upon request

**"ASDA"** means Asda Stores Limited registered in England and Wales with company registration number 00464777 whose registered office is at Asda House, South Bank, Great Wilson Street, Leeds LS11 5AD.

**"Asda Foundation"** means The Asda Foundation, a charity registered in England and Wales with charity number 1124268 and company registration number 6480049 whose registered office is at Asda House, South Bank, Great Wilson Street, Leeds LS11 5AD;

**"Grant"** means any Grant made to the Grantee by ASDA Foundation.

**"Entity in Charge"** means Dun & Bradstreet, Inc., domiciled at 101 John F Kennedy Parkway, Short Hills, NJ 07078, USA (or any similar agency used by Asda Foundation from time to time to assist it to undertake checks on Grant recipients);

**"Government Entity"** includes but is not limited to: (i) any government department, agency, ministry, instrumentality, or entity, whether federal, state, or municipal, including the administrative, judicial, and legislative bodies; (ii) any political party or political campaign; (iii) any state-owned or state-controlled department, company, corporation, partnership, enterprise, public institution or civil association; (iv) any public international organisation, such as the United Nations, the World Bank, and the International Monetary Fund; and (v) any recognised traditional or tribal council, governing body, or authority, or any recognised traditional or royal family;

**"Government Official"** includes but is not limited to: (i) any officer or employee of a Government Entity; (ii) any person acting in an official capacity for or on behalf of a Government Entity; and (iii) any candidate for a public office position or any person acting in an official capacity for or on behalf of the candidate;

**"Grantee"** means the requesting organisation or person identified in [Section 2] of the Request;

**"Request"** means the request for a grant or Grant signed by the Grantee and submitted to Asda Foundation;

**"Service Project"** means Volunteer activities by Asda associates to benefit charities, local communities, or national causes for the public good.

**"Terms and Conditions"** means these terms and conditions.

### 2. FORMATION OF CONTRACT

2.1 A Request is deemed to be approved by Asda Foundation on written or e-mail confirmation by Asda Foundation to the Grantee that the Request is approved.

2.2 Following approval of the Request by Asda Foundation, Asda Foundation shall make the Grant to the Grantee.

2.3 By accepting the Grant, the Grantee agrees to be bound by these terms and conditions to the entire exclusion of all other terms and conditions (including the Grantee's terms and conditions or those implied by trade, custom or practice).

### 3. Grantee's responsibilities

3.1 The Grantee agrees that the purpose of the Grant and how it is to be used by the Grantee is as set out in Sections 3 of the Request (the **"Purpose"**).

3.2 The Grantee acknowledges and agrees that the Grant is to be used solely for the Purpose and for no other purpose. The Grantee further agrees that if the Grant is used for any purpose other than the Purpose then it acknowledges and agrees that Asda Foundation can require the Grantee to repay/return (as appropriate) the full amount of the Grant or, at the discretion of Asda Foundation, such element of the Grant which has been used for the alternative purpose.

3.3 The Grantee acknowledges and agrees that if it wishes to use ASDA or Asda Foundation's logo on its website or any promotional material, it must first let ASDA and/or Asda Foundation (as applicable) know where and how it will appear and obtain the consent of ASDA and/or Asda Foundation (as applicable) in advance.

- 3.4 The Grantee agrees that it shall not do anything which would in the reasonable opinion of Asda and/or Asda Foundation bring the reputation of ASDA or Asda Foundation into disrepute.
- 3.5 The Grantee agrees that it will, on reasonable notice, provide Asda Foundation with such information, explanations and documents as Asda Foundation may reasonably request in order to establish that the Grant has been used only for the Purpose.
- 3.6 The Grantee agrees that its use of the Grant will be in full compliance with all applicable anti-corruption laws and regulations including but not limited to the Bribery Act 2010 (as modified or amended). The Grantee is familiar with Asda's Anti-Corruption policy (the "Policy") and agrees that in connection with its activities pursuant to the Request and these Terms and Conditions, neither the Grantee nor any agent, affiliate, re-grantee, director, employee, or other person acting on its behalf will offer, promise, give, or authorise the giving of anything of value, or offer, promise, make, or authorise the making of any bribe, rebate, payoff, influence payment, kickback, or other unlawful payment, to any third party including, but not limited to, a Government Official or political party in order to obtain or retain business, gain any unfair advantage, or influence any act or decision.
- 3.7 In the event that the Grant request involves multiple payments across more than one calendar year from the date of this contract, the Grantee shall deliver a written statement on its letterhead and signed by its legal representative, in which it certifies that it understands, is aware of, and has duly complied with the statement above and all applicable anti-corruption laws. Such certification shall be delivered annually during the term of the Agreement within the first five (5) business days following the anniversary of the term of this Agreement, or when required by Asda Foundation.
- 3.8 The Grantee shall keep its books, records, and accounts with sufficient detail and precision as to clearly reflect its transactions and the use or disposition of its resources or assets. Grantee agrees that ASDA and Asda Foundation each have the right to audit the transactions related to Grantee's execution of its obligations under these Terms and Conditions, or its use of funds, goods, or services received under these Terms and Conditions, at any time and upon reasonable notice.
- 3.9 In the event that Asda Foundation determines, in its sole discretion, that the Grantee has engaged in conduct that violates any anti-corruption policy adopted by Asda Foundation or to which Asda Foundation is subject, or the applicable anti-corruption laws and regulations, Asda Foundation immediately shall have the right to suspend future Grant and to suspend or terminate the Terms and Conditions.
- 3.10 Grantee represents and warrants that neither the Grantee nor any of its directors, officers, employees, shareholders, agents, key persons (individuals who will have a significant role in handling the donation processes of the organisation in relation to Asda), or representatives is a Government Official. The Grantee represents that it has informed Asda Foundation of any close family relationships between any of its directors, officers, employees, shareholders, agents, or representatives and any Government Officials. The Grantee agrees to notify Asda Foundation if (a) any such close family relationships arise during the term of these Terms and Conditions or (b) any director, officer, employee, shareholder, agent, or representative becomes a government official during the term of this Agreement. Close family relationships means parents, siblings, spouses, spousal equivalents, and children.
- 3.11 If for any cause or reason, prior to using the Grant for the Purpose, Grantee proposes to materially change the board, management, or purpose or mission of its non-profit organization, or has knowledge that its directors or executives have the intention to do so, or its current directors or executives transfer control of the Grantee to a third party or a third party assumes control of the Grantee, the Grantee must notify the Company in writing of the change at least thirty (30) days in advance of such change, or within three (3) business days of obtaining knowledge of the change. In such case, the Grantee may be resubmitted through the due diligence and approval procedure for third-party intermediaries in accordance with Asda's Anti-Corruption Policy, of which the Grantee declares it is aware. The Company reserves the right to opt for the early termination of the Agreement, at its discretion and free from any liability, based on the results of the new due diligence and approval process.
- 3.12 All payments under these terms and conditions shall: (i) be made solely by cheque or wire transfer for the benefit of, and to the account of, the Grantee and not to any individual employee or representative of the Grantee; (ii) be denominated in pounds sterling; and (iii) not be in cash or bearer instruments.
- 3.13 The Grantee agrees to provide timely information to Asda Foundation regarding any changes to the representations made in these terms and conditions.
- 3.14 The Grantee agrees to provide assistance and cooperation in any investigations related to the use of Grant received under these terms and conditions.
- 3.15 The Grantee agrees that any of the Grantee's employees who will interact with the government on Asda Foundation's behalf will participate in anti-corruption training, if requested by Asda Foundation.

**4. WARRANTIES AND LIABILITIES**

4.1 The Grantee warrants and represents that it has full power and authority under its constitution and has taken all necessary action and has obtained all authorisations, consents and approvals to accept the Grant and agree to these Terms and Conditions.

**5. VAT**

5.1 Both parties acknowledge and agree that the Grant is inclusive of any VAT whatsoever that may be due, and Asda Foundation shall not be obliged to pay the Grantee any amounts relative to VAT in respect of any liability that may fall due as a result of the Grantee carrying out the Purpose.

**6. GENERAL**

6.1 The parties agree that any notice issued under the Terms and Conditions must be made in writing (which shall include email) and shall be deemed to have been received 2 days after the date on which it was posted (or in the case of email, at the time of transmission or where the email is received after 5pm on a working day it will be deemed to be received on the next working day). Notices to the Terms and Conditions must be sent to the Company Secretary, Asda Foundation, ASDA House, South Bank, Great Wilson Street LS11 5AD and in the case of e-mail, only on provision of the relevant e-mail address by Asda Foundation to the Grantee.

6.2 If a court decides that part of these Terms and Conditions are not enforceable in law, that decision does not alter the enforceability of the rest of the Terms and Conditions.

6.3 These Terms and Conditions and the documents referred to in it (including the Request), contain everything agreed between the parties in relation to the Grant.

6.4 These Terms and Conditions and any non-contractual obligations arising out of or in connection with it shall be governed by English Law. The parties hereby submit to the non-exclusive jurisdiction of the courts of England and Wales.

We will use the information you give us to help assess your application and administer any grant we award you. We may also use it to analyse our grant making and for our own research or through the Foundation or others. We may give copies of this information to individuals and organisations we consult when assessing applications, when monitoring grants and evaluating our programmes. We may also share information with other organisations providing matched funding. Asda Foundation is a company limited by guarantee registered in England and Wales (company number 6480049 and a registered charity 1124268). Registered Office: Asda House, Southbank, Great Wilson Street, Leeds LS11 5AD

**Section 10: Group Declaration and Signature – Group to Complete**

10.1 Please read and confirm the statements in this section before signing the application

I confirm that I am authorised to sign this grant application form on behalf of my group. I have reviewed my group’s information in this grant application form. I confirm that the information provided is accurate. I agree that this information may be used by the Asda Foundation to determine whether my group qualifies to receive a grant from the Asda Foundation. I understand that decisions made by the Asda Foundation are final. I acknowledge and agree that this is only a request for a grant and that Asda Foundation is under no obligation to provide any such grant.

I also confirm that I have read, understand and agree to both the terms set out in the **Anti-Corruption Due Diligence Process** and the **Terms and Conditions for Grant to an NGO** in Section 9.

**Please cross as appropriate;**

**My Group:**

**The requested Grant:**

Does **not** have any relationship or affiliation with any Government Entity or Government Official with authority to make decisions that directly impact ASDA.

Is **not** for the benefit of or use by any Government Official in his/her individual capacity or any Family Member or Close Business Associate of a Government Official

- I Agree
- I Do Not Agree

- I Agree
- I Do Not Agree

Does **not** carry out political or political-party activities

Will **not** be used to induce a Government Official to take any action or decision or refrain from taking any action; and **will** only be used in the way described above and in full compliance with all applicable anticorruption laws and regulations.

- I Agree
- I Do Not Agree

Has **never** been accused of any bribery or corruption

- I Agree
- I Do Not Agree

- I Agree
- I Do Not Agree

**Is** authorised to receive Grants in accordance with Local Tax Laws and regulations

- I Agree
- I Do Not Agree

**If you cannot fully agree with the statements above, please provide further detail as to why here.**

We may need to perform further screening and due diligence as part of our assessment. We will contact you if we require any further information.

<b>Your Name:</b> Tina Higgins
<b>Your position / role within your group:</b> Secretary
<b>Your Year of Birth:</b> 1969
<b>Your telephone number:</b> 01652 657689
<b>Your email address:</b> SunnysideCommunityCrafters@aol.com
<b>Group website:</b> www.SunnysideCommunityCrafters.com
<p><b>Group correspondence address:</b>  <i>If successful, this is where the cheque will be sent. Please ensure this address is checked regularly for post.</i></p> <p><b>Sunnyside Community Crafters 11 Dreamcatcher Close Sunnyside Sunnyside SS16 9DY</b></p>
<p><b>Group Social Media Link:</b> E.g., Facebook, Instagram etc</p> <p><b>Facebook - Sunnyside Community Crafters</b></p>
<b>Date:</b> 08.08.2021
<p><b>Signature:</b> * Tina Higgins</p> <p><i>*Please note that if a digital or typed signature is provided, you must copy the below statement into the email that you send to the Community Champion when you submit this application form:</i></p> <p><b>Please accept this email as substitution for manual signature in Section 10 of the attached application form for a grant from the Asda Foundation to declare that I have read, understood and accept all the statements, terms and conditions outlined in Section 9 and 10.</b></p>

**Section 11: Endorsement and signature - Store to Complete (only when form completed by group)**

**Community Champion:**

11.1 Please explain why you are recommending this group for a Bringing Communities Back Together Grant

11.2 Please confirm the Red Flag checklist has been completed.  I Confirm

If you identified any red flags, please describe them in the box below:

11.3 Are any colleagues directly linked with the project?  Yes  No

(If yes, please detail below) Any declarations do not influence the funding decision.

**Checklist – Community Champion please tick to confirm all statements verified:**

Application form signed and dated by Group, Asda Community Champion & Store Manager	<input type="checkbox"/>
Proof of payee name	<input type="checkbox"/>
Group documentation – Constitution, Memo & Articles, Club Rules etc	<input type="checkbox"/>
Email if digital or typed signature from Group, GSM, or CC	<input type="checkbox"/>

**I certify that, to the best of my knowledge, the Grant request is not for the benefit of or use by any Government Official (or a Family Member or Close Business Associate of a Government Official) in his/her individual capacity and that it will be used only as described above. I further certify that, to the best of my knowledge, this Grant is being made in full compliance with Asda procedures briefed to me.**

Name of Community Champion:		Name of GSM:	
Signature:		Signature:	
Date of Signature:		Date of Signature:	
Store Name and Number:		Store Name and Number:	

*If Community Champion or GSM provide a digital or typed signature, an email will need to be provided from each person to confirm you have read and agree to the information submitted. Email must include the below paragraph:*

**Please accept this email as substitution for my signature in Section 11 of Bringing Communities Back Together grant application form. I declare I have read the application and endorse this group’s application for funding.**